Ohio | Department of Job and Family Services

Ted Strickland, Governor
Douglas E. Lumpkin, Director

Session 2: 10:45 to 12:00

Welcome and Introductions

Stakeholder Input into MFP activities

Development of Ohio's Balancing Consumer Council

Open Dialogue

HOME Choice

Helping Ohioans Move, Expanding Choice
Ohio's Money Follows the Person (MFP)
Demonstration Project
CFDA # 93.791

MFP
MONEY FOLLOWS THE PERSON

MFP Stakeholder Groups (July 2009)

Background:

The MFP Operational protocol references multiple oversight groups. These groups are expected to oversee Ohio's balancing plan. The groups are described as follows:

1.) The Balancing Stakeholder Group (known as the Unified Long Term Care System Workgroup). The first group is the former MFP Planning and Advisory Group and will merge with the former Unified Long Term Care Budget (ULTCB) stakeholder group. It will consist of consumers, advocates and other stakeholders and will meet at least quarterly and receive progress reports on balance and HOME Choice transition program implementation. **(This group is led by ODA)**

2.) The HOME Choice Program and Fiscal Implementation Team. The Project Director will lead a second group of representatives from sister state agencies to be known as the HOME Choice Implementation Team which will meet on a regular basis to work through implementation and reporting issues. **(This group is led by ODJFS)**

3.) The HOME Choice Consumer Council. The third group, an advisory council of consumers, will review program performance and recommend needed design adjustments. This consumer council will be led through the Ohio Olmstead Task Force and will be responsible for monitoring Ohio's progress toward balance in the service delivery system as outlined in the statewide balancing plan. **(This group is led through OOTF and DD Council with ODJFS assistance)**

4.) The Front Door Stakeholder Group. Representatives from organizations, associations, state departments and advocacy organizations sit on this, providing a forum for ongoing discussion, feedback, suggestions on changes to Ohio's Front Door. **(This group is led by ODJFS)**

5.) The HOME Choice Housing Advocacy Workgroup. This group consists of various representatives including State staff, and advocates. The group meets bi-monthly to discuss housing topics for people with disabilities. We look at ways to implement changes to the housing policy across the state and locally. **(The group is led by ODJFS Housing Coordinator and is open to anyone who wishes to learn more about housing for people with disabilities and affect policy.)**

Consumer Council Budget – FY2010
(DRAFT June 2009)

Deliverable	Amount of Money	*Estimated completion date	Required documentation
1. Develop Consumer Council Process			
a. Consumer Council Brand b. Charter c. Member Agreement d. Call for nominations process e. Workplan	a. $3,500 b. $5,000 c. $5,000 d. $5,000 e. $5,000	Target Date for a through e: Sept 2009	a. Document outlining Consumer Council brand. b. Document outlining charter as verified by ODJFS. c. Document outlining a member agreement as verified by ODJFS. The ODDC/OOTF shall submit signed member agreements (initially and when changes occur) to ODJFS within 30 days of signature. d. Document outlining the process for nominations as verified by ODJFS. e. Document outlining workplan as verified by ODJFS.
2. Convene Consumer Council			
a. Meeting #1 b. Meeting #2	a. $7,500 b. $7,500	Target Date for a: Oct. 2009 Target Date for b: TBD	2. Following council meetings, ODDC/OOTF shall submit to ODJFS a copy of the agenda, signature sheet of meeting attendees, and copy of meeting minutes for processing of deliverable payment.
3. Reimbursement for Consumer Council Members			
a. ODJFS will reimburse the following for consumer council members: -.50 a mile	a. Not to exceed $20,000 for	Throughout FY 10	a. Receipts are always required. ODJFS will only reimburse based on receipt not to exceed the limits specified per trip.

Consumer Council Budget – FY2010
(DRAFT June 2009)

-up to $80 plus applicable taxes in hotel expenses per night -up to $31.00 a day in meal expenses Breakfast $6 Lunch $9 Dinner $12 Incidentals $4 b. ODJFS will pay a flat fee on the last day of each quarter for the administrative processing of invoices for consumer council members only.	FY 10 b. $500.00 per quarter (3 potential quarters in FY10)		b. The ODDC/OOTF shall submit a quarterly report to ODJFS with a list of paid invoices including all expenditures broken down by mileage, meals, lodging. The quarterly report shall also include a copy of council meeting agendas, attendees, and minutes. The agenda's shall include the date, start and end times, and topics covered.
4. Develop marketing materials for the Consumer Council			
a. Submit a marketing plan to ODJFS b. Receive reimbursement for marketing costs (e.g. printing, contracts)	5a. $5,000 5b. Not to exceed $10,000	Implement Marketing Plan from Oct. 2009 through June 2010.	a. Approved marketing plan. b. Submission of a marketing budget prior to reimbursement for marketing expenses. Once the budget is approved, submission of receipts outlining marketing costs for printing and contracts.
5. Develop communication tools for consumers on advocacy and community living.			
These tools could include videos, pamphlets, DVD's, tapes, webpages, Ohio Olmstead Task Force sponsored trainings/conferences/seminars.	Not to exceed $55,000	Target Date: June 2010	Submission of a plan of action including a draft budget. Release of funds to occur upon ODJFS approval and upon submission of receipts outlining expenditures in line with the approved budget.
6. Reimbursement to OOTF members for Balancing Workgroup Participation.			
OOTF will attend ODJFS approved balancing workgroups and subcommittees on behalf of the consumer council. OOTF will present feedback and guidance on behalf of the consumer council to workgroup/subcommittee members. OOTF will provide consumer council regular updates of workgroup/subcommittee activity.	3a. None 3b. None 3c. Not to exceed $20,000 for FY 10	Throughout FY 10	The OOTF shall be reimbursed for the ODJFS pre-approved list of workgroups/subcommittees in order to receive reimbursement for travel expenses. Receipts are always required. ODJFS will only reimburse based on receipt not to exceed the limits specified per trip.

Consumer Council Budget – FY2010
(DRAFT June 2009)

a. ODJFS pre-approved list of balancing workgroups/subcommittees presented to the Olmstead Task Force. b. Olmstead Task Force provides ODJFS list of Olmstead and Consumer Council members participating in ODJFS approved balancing workgroups/subcommittees. c. ODJFS will reimburse the following for Olmstead Task Force members: -.50 a mile -up to $80 plus applicable taxes in hotel expenses per night -up to $31.00 a day in meal expenses Breakfast $6 Lunch $9 Dinner $12 Incidentals $4			
7. Advocacy Conference			
OOTF and DD Council will organize and implement an advocacy conference – statewide and cross-disability.	$50,000	Target: January 2010	

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(DRAFT June 2009)

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a. ODJFS pre-approved list of balancing workgroups/subcommittees presented to the Olmstead Task Force. b. Olmstead Task Force provides ODJFS list of Olmstead and Consumer Council members participating in ODJFS approved balancing workgroups/subcommittees. c. ODJFS will reimburse the following for Olmstead Task Force members: -.50 a mile -up to $80 plus applicable taxes in hotel expenses per night -up to $31.00 a day in meal expenses Breakfast $6 Lunch $9 Dinner $12 Incidentals $4			
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Components of the Consumer Council (DRAFT June 2009)

Target Date of Completion for the below: September 2009?

1.) Establish a Brand for the consumer council– name, slogan, titles, pictures etc….. (Question: Should ODDC and OOTF determine this or have the council determine it?)

2.) Develop a Charter which includes the following Sub-Headers
   a. Charge or draft vision for the group: something that reflects that the Consumer Council provides a voice for Ohioans who are elderly and/or have disabilities --a voice in decisions impacting the long term services and supports system. The Consumer Council also provides a resource to Ohioans who are elderly and/or have disabilities.
   b. Member Composition: 10 to 15 members representing all of the following:
      - persons with MRDD
      - persons who are elderly
      - persons with physical disabilities
      - persons representing children
      - persons with mental illness
      - persons with traumatic brain injury
      - persons with drug and alcohol addiction
   c. Member Responsibilities:
      - Review of Policy Issues (federal and state)
      - Monitoring Ohio's State Profile
      - Active participation in council discussions and activities
      - Attendance at council meetings at least XX times a year
      - Assistance with advocacy to all Ohioans who are elderly and/or have disabilities
      - Provide advice to state policy-making
      - Engage with general assembly members and state departments on key issues impacting the long term services and supports system
      - Participation on policy and operations workgroups, when needed.
      - Other???
   d. Length of Membership:
   e. Process for Membership Change including how to deal with vacancies:
   f. Process for electing leaders:
   g. Council Boundaries:
      - Olmstead
      - Federal and State law
      - Other???
   h. Council Recommendations and Decision-Making Process:
      - How agendas are formed
      - How recommendations and decisions are made (voting versus consensus)
      - How minutes are kept and distributed
   j. Council Member Reimbursement of Travel Expenditures:

3.) Develop a member agreement that matches the charter with focus on term of membership, responsibilities, guidelines for reimbursement of travel expenditures - signed by the member.

4.) Develop a Call for Nomination Process:

a. Create Application that includes the following categories:
   - Overview of purpose of the group and membership term
   - Name
   - Address
   - Telephone #
   - Seeking to represent persons with MRDD, persons who are elderly, persons with physical disabilities, persons representing children, persons with mental illness, persons with traumatic brain injury, persons with drug and alcohol addiction
   - Gender
   - Age
   - Do you serve on any other boards, councils, committees, and/or organizations? If so, which?
   - Why do you want to be a member of the consumer council?
   - Please submit a letter of recommendation from someone who can tell us why we should select you as a member.
b. Develop a cover letter.
c. Determine how to share opportunity – distribute call for nominations.
d. Develop "selection committee".
e. Develop mechanism to notify applicants of membership with member agreement enclosed and announcement of first meeting.

5.) Develop a workplan for consumer council projects (e.g. Marketing the Consumer Council, Communication Tools for Advocacy and Community Living)